

20-1720



Bureau of Labor and Industries
Wage and Hour Division
Child Labor Unit

Annual Employment Certificate Application
(For Minors 14 through 17 Years of Age)

Employer Name GREEN ACRES BEACH & TRAIL RIDES Employer No. (if renewing) _____

Corporate Name (if any) _____

Type of Business Horseback riding NAICS Code (if known) _____

Address 1255 NW. HIGHWAY 101 LINCOLN CITY 97367
Street City State ZIP County

Mailing Address _____
(If different) Street City State ZIP County

Telephone 541-418-2313 Email pcbeachrides@gmail.com

Contact Person (and address, if different) DAN STUEBGEN

Contact Telephone 54-921-6289 Contact Email _____

ESTIMATE the number of minors to be employed in the next twelve (12) month period: 3

If renewing, how many minors did you employ in the previous twelve (12) months? — N/A

Do you anticipate employing 14-15 year olds? Yes No; 16-17 year olds? Yes No

Describe the duties of the minors to be employed, the work areas, and each address where the work is to be performed, if other than the above site (attach additional sheets as needed):

5985 PACIFIC AVE PACIFIC CITY 97135 - care of horses

List all power-driven machinery/equipment minors will operate or assist in the operation of:

Do you anticipate employing minors in agriculture? Yes No

Operation of or riding in or on a tractor? Yes No

Operation of or riding in or on other farm machinery? Yes No

I CERTIFY that the information contained in this application is true; that I have reviewed the Summary of the Child Labor Laws; and I agree to:

- 1) Employ minors consistent with the application herein;
- 2) Comply with child labor laws; and
- 3) Report any changes in the above information by filing a Notice of Change to Annual Employment Certificate form between renewal periods within 15 days of the change.

Dan Stuebgen
Name of Employer or Employer Representative

7-27-20
Date

RETURN THIS APPLICATION TO:

Bureau of Labor and Industries - Child Labor Unit
800 NE Oregon Street, Ste. 1045
Portland, OR 97232

Telephone: (971) 673-0836
Fax: (971) 673-0769



INSTRUCTIONS TO PROSPECTIVE EMPLOYER

A permit cannot be issued unless all blanks are answered completely.

- 1. Is the business solely owned by the minor's parent(s)? Yes No
- 2. Will the minor be employed in agriculture? Yes No (If yes proceed to question #4.)
- 3. Is your business regulated by the Federal Wage and Hour Law ("FLSA")? Yes No
(If yes, **STOP HERE** unless the minor is employed by the minor's parent(s). Minors under 14 are prohibited from working in establishments regulated by the FLSA unless employed by their parents.)

- 4. Are alcoholic beverages dispensed or served on the premises of your establishment?
 Yes No (If yes, **STOP HERE** minors under 14 may not be employed.)

5. Firm name GREEN ACRES BEACH & TRAIL RIDES
 6. Street Address 1255 NW HIGHWAY 101 Phone 541-418-2313
 7. City and State LINCOLN CITY Zip 97367
 8. Type of business Horseback riding
 9. Exact duties to be performed Care for horses, coach riders

10. Rate of pay \$ 12.50 +
 11. Total hours to be worked per day 6 Per week 24 Total days per week 3-4
 12. Specify hours of work on weekdays: From 10 To 4
 13. Specify hours of work if employed on weekends: From 10 To 4

Note: Minors under 14 years of age may not be employed before 8:00 am or after 6:00 pm unless they are employed by their parent(s) under a special permit issued by the Bureau of Labor and Industries, Wage and Hour Division, in which case they may be employed to work as late as 9:00 pm.

14. Length of meal period 1 hour Length of rest period 15 minutes

Application completed by DAN STUEBGEN
 Title OWNER Date 7-27-20

Separate Employer Certification

have not hired yet will be continuously supervised
 (Name of Minor)
 by a responsible adult.

[Signature] 7-27-20
 (Signature of Employer or Representative) (Date)





Oregon

Bureau of Labor and Industries
Val Hoyle
Commissioner

July 17, 2020

MARSHA JOSSY
ADMINISTRATIVE SPECIALIST II
WAGE AND HOUR DIVISION
800 NE OREGON ST #1045
PORTLAND, OR 97232
971-673-0808

GREEN ACRES BEACH & TRAIL RIDES LLC
5985 PACIFIC AVE
PACIFIC CITY, OR 97135

Re: Child Labor: Employment Certificate for Minors
Ref: 20-1720

This office is responsible for the administration and enforcement of Oregon's wage and hour and child labor laws. We regularly receive information from various sources concerning possible violations of the statutes we enforce. Recently, we received information that indicates that your agency may be employing minors without a valid Employment Certificate for Minors.

Under Oregon law, employers are required to first obtain an annual employment certificate from the Bureau prior to employing minors ages 14 through 17 years. Oregon Revised Statute (ORS) 653.307 requires employers to obtain an Annual Employment Certificate. Our database shows that GREEN ACRES BEACH & TRAIL RIDES LLC has not applied for or received an employment certificate. The Bureau's primary objective is to bring your agency into compliance with Oregon's Child Labor laws.

Violation of the laws and rules governing the employment of minors is a very serious matter and could result in fines of up to \$1,000 for each violation. If you currently employ minors, your practices are in conflict with the law, and you must take immediate and proper steps to correct the situation. Please complete and return the enclosed application on or before **July 31, 2020**. Also enclosed is a return envelope and material regarding the employment of minors for your convenience. Failure to return the completed application by this date will result in an investigation by our compliance staff into this matter.

If you have any questions about this application you may contact the child labor unit at (971) 673-0836. If you have technical employer questions, you may contact the Technical Assistance for Employers Unit in Portland at (971) 673-0824.

Enclosure

WH-222A (Rev. 1/12)

Cc: GREEN ACRES BEACH & TRAIL RIDES LLC
1255 NW US 101
LINCOLN CITY, OR 97367

GREEN ACRES BEACH & TRAIL RIDES LLC
2915 S HILL RD
OTIS, OR 97368

PORTLAND
800 NE Oregon St. Suite 1045
Portland, OR 97232-3601
(971) 673-0761
Fax (971) 673-0762

SALEM
3865 Wolverine St. NE, E-1
Salem, OR 97305-1268
(503) 378-3292
Fax (503) 373-7636

EUGENE
1400 Executive Parkway, Suite 200
Eugene, OR 97401-7103
(541) 686-7623
Fax (541) 686-7980

BEND
Apprenticeship and Training
Worksource Bend
1645 NE Forbes Rd, Ste 106
Bend, OR 97701-4990
(541) 322-2435
Fax (541) 389-8265

Oregon Relay TTY:711

MEDFORD
Apprenticeship and Training
119 N Oakdale Ave.
Medford, OR 97501-2629
(541) 776-6201
Fax (541) 776-6284

www.oregon.gov/boli
AN EQUAL OPPORTUNITY EMPLOYER





Annual Employment Certificate Application

(For Minors 14 through 17 Years of Age)

An employer who hires minors must apply to the Bureau of Labor and Industries for an annual Employment Certificate **EACH YEAR**. Any changes to the information required by this application (including the locations where minors will be employed) must be reported within 15 days to the Bureau by submitting a Notice of Change to Annual Employment Certificate, Form WH-217.

If the application is properly completed and the employment activities listed comply with all laws and rules for the employment of minors, **a validated Employment Certificate will be issued to the employer**. Please forward a copy of the Employment Certificate to each of your business locations for posting. A copy of this certificate must be posted at each of your business locations.

An employer must retain the validated Employment Certificate during the period of time for which it is issued and ensure that it remains posted in a conspicuous place where all employees can readily read it.

If it appears that the proposed employment activities will violate any law or rule pertaining to the employment of minors, the application will be denied and returned to the employer. The employer may revise the duties in order to comply with the child labor law.

A Summary of Child Labor Laws is available on request as well as online at: <http://www.oregon.gov/boli/WHD/CLU/docs/childlaborlawsummary.pdf>. Your signature on the application will signify that you have reviewed the summary and that you agree to comply with the child labor laws. If minors are employed at multiple locations, a copy of the Summary of Child Labor Laws is required to be provided to the manager of each location where minors will be employed.

If you have questions on the application of child labor laws to your business, you may contact the Bureau of Labor and Industries Technical Assistance Unit in Portland at (971) 673-0824 for clarification.

An Employment Certificate Renewal Application will be sent to you approximately one month prior to the expiration date of your certificate.

**EMPLOYMENT OF MINORS IN VIOLATION OF OREGON LAW MAY RESULT IN
THE IMPOSITION OF SUBSTANTIAL PENALTIES.**